

Special Collections and Archives Drew University Library 36 Madison Avenue Madison, NJ 07940 973.408.3910 (telephone) 973.408.3836 (fax)

Application for Permission to Publish or Exhibit

Name of applicant:	
Organization or agency (if appropriate):	
Address:	
City, State, Zip:	
Phone:	FAX:
E-mail:	

Permission to publish or exhibit materials from Special Collections and Archives, Drew University, must be requested and granted in writing on this form. "Publication" includes: print or electronic/digital, including web publication, film or microfilm.

Requests for permission to publish are considered on a case-by-case basis. Unless stipulated otherwise, publication permission is for one-time, non-exclusive use, is contingent upon receipt of applicable fees, and requires appropriate citation for the material published. Any subsequent use (including subsequent editions, paperback editions, foreign language editions, etc.) constitutes reuse and must be applied for in writing to Drew University Library.

Drew University claims only physical ownership of most Special Collections materials. The applicant accepts all responsibility for obtaining the required permission from the holders of any rights in materials being quoted, reproduced or published. Copyright law protects unpublished as well as published materials. If you wish to make more than "fair use" of published or unpublished materials from our collections in a publication, you must determine whether the work has passed into the public domain and is no longer under copyright protection or find the copyright holders and obtain permission to use the material.

Credit line to be used: [Collection name] Special Collections and Archives, Drew University Library.					
Fee:	\$40/image commercial publication of material under copyright. One copy of the publication/project shall be donated to Drew University Library.				
employ involvir	ees and agents from ar	nd against any suits, cla ne rights of any person	Drew University, its officers, aims, actions and expenses or heirs and descendants in		
Please state specifically and in detail the materials, whether manuscript, print or image, that you wish to publish or exhibit. Attach separate sheet if necessary.					
Call nur	nber	Author/Title	Portions to be Published		
_					
	signing this application, I a conditions set forth above		behalf of any organization I represent		
Sign	ned:	Dat	ed:		

When signed by an authorized agent of Drew University Library, this form constitutes permission for publication as outlined in this application.

Signed: _____ Dated: _____